



## **Class Contract**

Contributed by Carrie Bray

This is a leaflet I designed for full time vocational students aged 16-19 who have to do Functional Skills. Often there is a lot of resistance so I put the information together with space to add a class contract. I have a list of rules that I want:

- Let the teacher teach and the other students learn
- Use appropriate language
- Take responsibility for your own learning, and then
- Get the students to suggest their ideas which I turn into positive imperative statements. This then forms a point of reference that can be returned to if any student chooses poor behaviour.

*All resources in the "Contributions" section of our resource bank have been submitted by delegates on our Taking Care of Behaviour Online course. For more information about this practical, self-paced course, please visit: <http://www.pivotaleducation.com/taking-care-of-behaviour-online/>*

## Class Contract

These are the rules that I have agreed with my classmates and my tutor:

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## FUNCTIONAL SKILLS

What's in it for me?.

Why literacy, numeracy and I.T are so important.



Your tutor's name is:



They are based in:

Their contact number is:



## How Can FS Help You?

Reading, writing, IT and maths skills are something that you need for everyday life. They can help you with so many things, such as:

- Correct spelling to get better results from a search engine
- Manage your money and work out how long it will take to save up for the things you really want
- Understand what you are signing: tenancy agreements, mobile phone contracts, job contracts, etc
- If you have children (now, or in the future) you will be able to help them with their school work
- IT is needed for most jobs and more and more things are being done electronically
- Better chances of moving onto L2 courses in college and getting into the job you want

### I did maths & English at school so why do I have to do this?

Learning doesn't stop at 16, or even 18. Nowadays there is a move to lifelong learning. Things change so much and so fast that we all need to keep our skills up to date. In the past people could get jobs without qualifications, but that is much harder now. The more qualifications and skills you have, the better your chances. Don't forget you are competing with others, so you need to be at least level, if not ahead. Keeping your skills up to date is a crucial part of this.

### I want to do my course, not this.

Functional Skills is part of your course and you will need to pass if you want to progress onto a L2 course next year. Your tutor will try their best to make it interesting and relevant for you. If you have any ideas about topics you could discuss or write about, talk to them. They are here to help you.

Your Functional Skills tutor will keep in regular contact with your course tutor to make sure you are

making good progress. You need to attend all your lessons.

### Functional Skills Can be Enjoyable:

Speaking and listening is a large part of the literacy course, so you get your chance to have your say about things that are of interest to you.

IT will be part of the lessons, so you can do some work with computers if you prefer. Your tutor will also provide some activities on the interactive whiteboard.

There will be a mixture of group work, individual work and working in teams, for example in quizzes.

### ▶ Why Not.?

Take part in the 6 Book Challenge? Improve your reading skills and gain a certificate and prize.  
Enter the poetry and short story competitions run by the college.